



TERMS OF REFERENCE

1. General Information

Position Title:	Community Organizing Consultant
Unit:	Policy Development and Research
Project:	Reduction of Unintentionally Produced Persistent Organic Pollutants and Mercury through an Environmentally-Sound Approach on Healthcare Wastes Management in the Philippines with a Special Focus on the Pandemic
Coordinating and Reporting to:	Project Manager
Period:	10 months

II. Background

Organizational Context

The project is funded by the Global Environment Facility (GEF) and is being implemented by the United Nations Industrial Development Organization (UNIDO) with the Department of Environment and Natural Resources – Environmental Management Bureau (DENR-EMB) as lead agency and BAN Toxics as executing entity.

The United Nations Industrial Development Organization (UNIDO) is the specialized agency of the United Nations that promotes industrial development for poverty reduction, inclusive globalization and environmental sustainability. The Directorate of Technical Cooperation and Sustainable Industrial Development (TCS), headed by a Managing Director, ensures the Organization's application of strategies and interventions for sustainable industrial development related to environment, energy, Micro, Small and Medium-Enterprises (MSMEs), and digitalization. The Directorate of Technical Cooperation and Sustainable Industrial Development (TCS), and in close coordination with other organizational entities within UNIDO, the Division of Circular Economy and Green Industry (TCS/CEG) contributes to greener and more circular industries and products by minimizing both resource use along value chains and the emission of pollutants to the environment. The Responsible Materials and Chemicals Management Unit (TCS/CEG/RMC) is responsible for supporting Member States to implement the chemicals and wastes obligations and requirements under the Basel, Minamata, Rotterdam, and Stockholm Conventions and other emerging relevant agreements, in particular where it relates to larger and formalized industries and sectors, and to leverage its experience to address industrial pollution mitigation in general as well as other emerging compliance mechanisms

DENR-EMB is a national authority responsible for pollution prevention and control, and environmental impact assessment. EMB is guided by the vision of a nation empowered to protect its finite natural resources in pursuit of sustainable development, to ensure a healthy environment that enhances the Filipino quality of life for present and future generations. Its mission is to restore, protect, and enhance environmental quality towards good public health, environmental integrity, and economic viability.

Particularly, EMB is mandated to implement the following national environmental laws: Presidential Decree 1586 (Environmental Impact Statement System), Republic Act 6969 (Toxic Substances and Hazardous and Nuclear Waste Control Act of 1990), Republic Act 8749 (Clean Air Act of 1999), Republic Act 9003 (Ecological Solid Waste Management Act of 2000), Republic Act 9275 (Philippine Clean Water Act of 2004), and Republic Act 9512 (Environmental Awareness and Education Act of 2008).

BAN Toxics is an independent non-government environmental organization that works for the advancement of environmental justice, health, and sustainable development in the area of chemicals and wastes with a special focus on women, children, and other marginalized sectors.

BAN Toxics' intervention approach emphasizes how the mismanagement of toxic chemicals can impact us. Chemicals are a part of daily life and they play an important role in society. However, their mismanagement can potentially impact various aspects of human life. As such, the organization views toxic chemicals issues as important human rights issues.

PROJECT CONTEXT

Reduction of unintentionally produced persistent organic pollutants (uPOPs) and Mercury through an environmentally-sound approach on health care wastes management” or the HCW project.

This project aims to achieve the protection of human health and the environment from the impacts of improper medical wastes management. It also focuses on the avoidance and reduction of the releases of unintentionally produced persistent organic pollutants (POPs) and mercury in the health care waste sector. Below are the major components of the project:

- Component 1: Unintentionally produced POPs release reduction in the healthcare waste sector*
- Component 2: Management of mercury, mercury-added products (MAPs) and mercury wastes in the health sector according to the Minamata Convention on Mercury and the Philippine National Action Plan for MAPs phase-out.*
- Component 3: Capacity-building, awareness raising, and knowledge management*
- Component 4: Monitoring and Evaluation*

The project is implemented in three major sites in the country covering hospitals, health care facilities, and various communities in Region 2, Region 8, and the National Capital Region.

III. Scope of Work

In relation to Outputs 1.1.5: “Support for small manufacturers and women enterprises of community facemasks to improve production of reusable fabric non-medical PPEs based on WHO guidelines,” and Output 1.1.6.: “Technical assistance to help Treatment, Storage and Disposal (TSD) facilities and manufacturers of PPEs to access green financing schemes.” Specific details of the engagement include:

- Conduct of **community organizing and coordination work with local PPE manufacturers and importers** to be identified by the consultant and subject to approval of the UNIDO, the DENR-EMB, and BAN Toxics
 - The community organizing component of the project refers to a) the establishment of an organization of local PPE manufacturers with the long-term objective of establishing PPE production partnership agreements with partner hospitals, b) providing guidance in the application for green financing, and c) conducting organizational strengthening activities for local PPE manufacturers
- Preparation of a study methodology document, the conduct of related data-collection activities, and the development and publication of a **technical document on the analysis of current financial opportunities to facilitate access to green financing for TSD and PPE manufacturers**, subject to approval of the UNIDO, the DENR-EMB, and BAN Toxics
- Preparation of a study methodology document, the conduct of related data-collection activities, and the development and publication of a **technical document on the analysis of the PPE manufacturing scenario in the Philippines**, subject to approval of the UNIDO, the DENR-EMB, and BAN Toxics
- Participation in activities relevant to the project output, including (but not limited to) participation in relevant workshops under the project, data collection and validation activities, and the presentation of project outputs to relevant stakeholders.

Project outputs will be developed under the supervision of the Project Technical Working Group, the Department of Health, and the DENR-EMB, the UNIDO and with support from BAN Toxics.

IV. Expected Outputs

Target Timeline of Activities				
#	Activity	Projected Timeline	Description and Expected Output	Payment Tranche
1	Consultation with stakeholders (HWMS, DENR-EMB, HCFs, DOH, local PPE	Month 1 to Month 2	Initial consultations for the preparation of work plans in relation to the target outputs	10%

	manufacturers, etc.)			
2	Drafting of document outlining final study plan and methodology	Month 2 to Month 3	Drafting of final study plan and methodology in coordination with the PMU, TWG, and related technical experts for two studies: <ul style="list-style-type: none"> a. Technical document on the analysis of PPME manufacturing scenario in the Philippines b. Technical document on the analysis of current financial opportunities to facilitate access to green financing for TSD and PPE manufacturers 	10%
3	Drafting of work plan outlining activities related to the community organizing component of the engagement		Drafting of community engagement plan in coordination with BAN Toxics' community development and capacity building team for the following outputs: <ul style="list-style-type: none"> a. Establishment of community organization of PPE manufacturers 	
4	Presentation and validation of final methodology and work plan	Month 3	Presentation to TWG members of consultancy work plan based on outputs identified in Activities 2 to 3	10%
5	Implementation of work plan	Month 3 to Month 9	Conduct of field work, stakeholder consultations, and other activities identified in the work plan in relation to the establishment of community organization of PPE manufacturers (Activity 3)	50%
6	Implementation of study and	Month 3 to Month 9	Conduct of field work, stakeholder consultations, and	

	research activities		other activities identified in the work plan in relation to the the publication of two technical studies (Activity 2)	
7	Endorsement of results of activity	Month 10	Endorsement of final outputs to TWG	20%